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**Report Documentation Page** 

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# Eliciting Unstated Requirements at Scale

## **KJ+ Training can itself be** delivered virtually

#### **Session 1**

Introduce the KJ Method and describe the SEI1s approach for using this method in a virtual (non face-to-face), distributed setting.

#### **Session 2**

Explain and practice KJ interviewing techniques, emphasizing the critical importance of capturing context information regarding good and bad extremes of experience. Provide examples of KJ report statements.

#### **Session 3**

Explain and practice KJ affinitization technique, emphasizing grouping by non-obvious themes of experience. Explain and provide examples of innovative solutions and unstated needs.

#### **Session 4**

Explain and practice Kano analysis.

### **Overview of SEI Approach**



**Step 8:** Use AHP weighting and QFD

performance measures of delighters

matrix to determine quality and

## **Example of Traditional Affinity Grouping (Hotel)**

ID#	Traditional Interviewing Statement	Checkin/Checkout Affinity	Room Quality Affinity	Room Service
1	Clean Room		X	
2	Reliable Room Service Delivery			X
3	No-Hassle Check-In/Out	X		
4	Friendly Staff	X		X
5	Room Service Food Fresh & Hot			X
6	Don't Lose Reservation	X		
7	Room Service Available			X
8	Nice Towels		X	
9	New Bathroom		X	
10	Good Room Service Selection			X
11	Mini-Refrigerator in Room		X	
12	Attractive Furnishings		X	
13	Big TV		X	
14	Express Checkout	X		
15	Quiet Heater/Air Conditioning		X	
16	Non-Smoking Room Available	X		

### **Traditional Responses with Added KJ Contextual Data**

#### ID# Traditional Interviewing Statement with Added KJ Context from Probing

- Prefer a Clean Room with a fresh smell to give my hotel stay a pleasant start
- Expect Reliable Room Service Delivery so I don't have to keep calling on status
- No-Hassle Check-In/Out helps me avoid tracking a lot of detail during a business trip
- Friendly Staff pick up my spirits when I am tired on a business trip
- If my Room Service Food is not fresh and hot, I have to spend time finding a local restaurant Don't Lose Reservation is a message I don't want to hear because I do not have access to
- my travel agent
- I like it when Room Service is Available because I can avoid worrying about logistics
- Nice Towels put me in a good mood when I have to get up early in the morning
- New Bathroom gives me a clean feeling and adds energy to my day
- 10 Good Room Service Selection keeps my stress level down and reduces anxiety about my diet
- 11 Mini-Refrigerator in Room gives me choices as I decide about food and snacks while working in my room
- 12 Attractive Furnishings put me in an energetic mood, enabling me to get more work done in
- Big TV helps me see hotel area traffic, whether I am in bed or on the hotel room balcony
- 14 Express Checkout helps me a lot as I am forgetful about the time and logistics to check out 15 Quiet Heater/Air Conditioning enables me to think creatively on hard problems without
- 16 Non-Smoking Room Available is a must or I will have a headache while trying to work in my room

# **KJ Affinitization Resulting from Added KJ Contextual Data Hotel Example 1**

		•	
ID#	Traditional Interviewing Statement	One theme of experience could be:	
2	Expect Reliable Room Service Delivery so I don't have to keep calling on status	As a very busy traveler, I need help in looking up information, contacting remote agencies and tracking a lot of detail, without human assistance or delay.	
3	No-Hassle Check-In/Out helps me avoid tracking a lot of detail during a business trip		
5	If my Room Service Food is not Fresh & Hot, I have I have to spend time finding a local restaurant	An innovative solution could be: A free application on a smart	
6	Don't Lose Reservation is a message I don't want to hear because I do not have access to my travel agent	phone (or hotel issued device), which enables precise SIRI-like	
7	I like it when Room Service is Available because I can avoid worrying about logistics	queries, and which also communicates with my TV and	
13	Big TV helps me see hotel area traffic, whether I am in bed or on the hotel room balcony	interactive displays throughout my room, balcony and other areas of	
14	Express Checkout helps me a lot as I am forgetful about the time and logistics to check out	the hotel, taking advantage of sensing my location.	

### **Hotel Example 2**

about the time and logistics to check out

Quiet Heater/Air Conditioning enables me to think

Non-Smoking Room Available is a must or I will have

creatively on hard problems without distraction

a headache while trying to work in my room

ID#	Traditional Interviewing Statement	One theme of experience could be		
1	Prefer a Clean Room with a fresh smell to give my hotel stay a pleasant start	I need to recover from a busy, stressful day and re-generate my entire being during my stay in the hotel.		
4	Friendly Staff pick up my spirits when I am tired on a business trip			
7	I like it when Room Service is Available because I can avoid worrying about logistics	the floter.		
8	Nice Towels put me in a good mood when I have to get up early in the morning			
9	New Bathroom gives me a clean feeling and adds energy to my day			
10	Good Room Service Selection keeps my stress level down and reduces anxiety about my diet			
11	Mini-Refrigerator in Room gives me choices as I decide about food and snacks while working in my room	An innovative solution could be: I need a complete, relaxing and rejuvenating experience during m presence in the hotel based on a strategic treatment of my five		
12	Attractive Furnishings put me in an energetic mood, enabling me to get more work done in my room			
14	Express Checkout helps me a lot as I am forgetful			

senses including sensors in my vicinity that can read and provide feedback when things are amiss.

### **Cell Phone Use Exercise**

I'm a physician and need to receive phone calls at all times

I go to the symphony pretty often, and must keep my cell phone on vibrate.

I must wear my phone to feel it vibrate, but my dressy clothes have no pockets.

I want to keep my phone in my purse. I hate wearing a belt to hold my phone with my dressy clothes.

Theme of needing to receive incoming cell phone calls when quiet is required.

Consider offering a ring sound of someone sneezing or I gently coughing.

Step 7: Conduct Kano analysis

to determine must-be's vs. satisfiers vs. delighters